

CITY OF COLTON  
CITY COUNCIL/REDEVELOPMENT AGENCY/COLTON UTILITY  
AUTHORITY/COLTON PUBLIC FINANCING AUTHORITY/  
COLTON HOUSING AUTHORITY  
SPECIAL MEETING MINUTES

October 29, 2011

A Special Meeting of the City Council/Redevelopment Agency/Colton Utility Authority/Colton Public Financing Authority and Colton Housing Authority of the City of Colton was held on Saturday, October 29, 2011, from 9:00 a.m. to 12 noon, in the Gonzales Center Gymnasium, Room #2, located at 670 Colton Avenue, Colton, CA 92324, with Mayor Sarah S. Zamora presiding. Notice of Special Meeting was given on October 27, 2011, in compliance with Government Code Section 54956.

Mayor Sarah Zamora called the meeting to order at 9:09 a.m. Commissioner Gary Mitchell gave the invocation and MPT Bennett led the flag salute.

City Clerk Gomez took roll with the following members present and absent:

CITY COUNCIL ROLL CALL

Council Members Present

Sarah S. Zamora, Mayor  
David J. Toro  
Vincent Yzaguirre  
Susan M. Oliva  
Deirdre H. Bennett, Mayor Pro Tem  
Alex G. Perez

Council Members/Staff Absent

Frank A. Gonzales

Staff Present:

Rod Foster, City Manager  
Dean Derleth, City Attorney  
Eileen C. Gomez, City Clerk  
Aurelio De La Torre, City Treasurer  
Steve Ward, Police Chief  
Tom Hendrix, Fire Chief  
Mark Tomich, Development Services Director  
Amer Jakher, Public Works & Utilities Director  
Bonnie Johnson, Management Services Director  
Bill Smith, Community Services Director  
Arthur Morgan, Redevelopment Manager  
Christy Elshof, Project Manager II  
Adelfa Flores, Council Executive Assistant/Office Manager

At 9:17 a.m., Mayor Sarah Zamora opened the meeting by reading an inspirational message from her devotional.

BUSINESS ITEMS

- (1) City Council discussion of goals and objectives, including priorities and staff resource allocation for current and possible future City projects

City Manager Rod Foster gave comments on the last workshop held on March 22, 2010, and explained that the four themes from the goal-setting session were 1+2+3+4 equals quality of life.

CM Foster gave a brief overview of current priorities and future projects and asked the executive team to give updates on current projects in each department. He explained that the policy decision of the council will be the deciding factor on how are we going to spend and allocate revenues.

The following are comments and updates from department heads and managers:

#### REDEVELOPMENT AGENCY

Art Morgan, Redevelopment Manager

- Continue to work on redevelopment such as Senior Housing project
- Waiting on HUD grant for downtown revitalization
- Working with property owners and businesses to identify market analysis – “What is your market” and “What do you have to offer us”
- Working with Hollywood Video location developers
- Arrowhead Regional Medical Center will need to expand; continue planning our West Valley area to assist with housing and medical offices and more locations for doctors and nurses
- Retail – moving forward national retailers – in discussions with property owners citywide
- Manufacturing – new jobs

Christy Elshof, Project Manager II

- Chino Valley Ranchers – former Al’s Garden Art building. Beautiful plans for egg processing center. USDA governed – extremely clean and the building will consist of two plants, providing as many as 100 jobs
- 650,000 square foot building for Prologis - one of the biggest in the world
- County is working on a manufacturing zone initiative as people move from the East Coast and out of Los Angeles area to have a predesignated zone; also working on General Plan to get those areas designated
- Moving forward with Maria’s restaurant expansion on Washington Street
- Currently working on bringing brokers together to work on specific properties

#### COUNCIL OFFICE

Adelfa Flores, Executive Assistant/Office Manager

- Staffing levels are coming back up to par with new hires in both the reception area and in the Council Office
- Doing the best we can with what we have
- Council staff is an extension of Council, handling everything from potholes to requests for information
- Continue to balance work requests and constant flow of activities
- Through the month of July, there were 1900 various service requests – everything from cutting trees to barking dogs, Code Enforcement and Public Works calls
- People are constantly looking for resources since losing jobs
- Discussed required signatures and procedure for proclamations and presentations with City Clerk

#### CITY CLERK’S OFFICE

Eileen Gomez, City Clerk/Records Manager

- Thanked Council for great working relationship
- Working with council staff to coordinate proclamations and certificates, as well as event calendars
- Reduced staff set back scanning and other projects but continue to move forward
- Continue to work on Military Banner project and other project as time allows
- No longer handling passport services – may bring back in the future
- Handling numerous public records requests on a daily basis – working with Development Services on requests for information
- Staff attending training as budget allows to keep current on FPPC regulations and records management
- Work with various departments to coordinate records destruction project
- Still working on recruiting interns through the Colton Core Internship Program

#### POLICE DEPARTMENT

Steve Ward, Police Chief

- Public Safety – goals and objectives are priority
- Working on expenses without taking more money from general fund - support services were wiped out in 2009
- Receiving positive feedback from community about police officers waving and acknowledging citizens
- Colton Police will host a mock hostage situation in a school for training, inviting police officers from surrounding cities
- Rialto and Fontana share grant information and Fontana is even sharing their helicopter
- Working diligently to shut down medical marijuana dispensaries; community is showing support at neighborhood meetings

#### FIRE DEPARTMENT

Tom Hendrix, Fire Chief

- Reached target budget without demotions or layoffs in September
- Retirement of two battalion chief's retiring two years early so no layoffs
- The two replacements are seasoned captains with over 20 years experience
- Morale is good - doesn't matter how much equipment you have if you don't have highly motivated employees you will not be able to get the job done
- Adjusting to the new service levels – one less engine company on duty each day impacts emergency response and training
- Working thorough minimizing the impact of the support functions such as training
- CERT has stepped up and volunteers are working in our office two days a week
- Kathy Donley has been working alone in the office and has a very heavy workload
- Working with Loma Linda to maximize resources and to save money
- Will be bringing forward an agreement to share a Battalion Chief with Loma Linda

## DEVELOPMENT SERVICES

Mark Tomich, Director

- Continue to work with Redevelopment on their projects as they will still need to go through Development Services
- There has been an increase in Planning Commission meetings; now having two meetings per month which puts a strain on staff and commissioners
- We are seeing a slight increase in housing; low-end and medium priced housing still moving
- Crystal Ridge released three new houses and sold very quickly and now they are coming back with releasing more housing to build
- Continue to work on the Habitat Conservation Plan for the Delhi Fly project
- As we refine conservation areas it has allowed us to move forward with the General Plan
- Two workshops scheduled with Planning Commission
- RHNA - Regional Housing Needs Allocation; up until recently has been a five-year process and how much housing with each income category; currently working with SCAG on low-income housing in Colton as regulations policy allows an adjustment based on income
- Working through updating the zoning code which hasn't been done for over 30 years
- Early stages of the downtown revitalization; working with a consultant on locating grants for that project and other grant opportunities
- Business License process is going fairly well; currently working on staggering the renewal timeframe to twice per year.

## PUBLIC WORKS & UTILITY SERVICES

Amer Jakher, Director

- Need to add storage and capacity to aging water and sewer infrastructure
- Park maintenance - we were able to buy a few thousand plants to put on Washington and Reche Canyon area
- Working hard on pothole and crack issues
- Currently working on renewable energy resources with the State
- Coordinating with SCPPA, one of the only JPA's that has a board of directors consisting of utility and electrical directors, on the impact of upgrading the Agua Mansa power plant; not a good response from the RFP process
- Due to turnover in staff, professionally we should have a resource planner and a financial analyst; need to be addressed within the next few months especially with the renewable energy issues

City Manager Foster commented on the need to work with SCPPA on the process for upgrading our Agua Mansa power plant. One of the areas that eventually we need to discuss with SCPPA is how we share resources across corporate boundaries. City Treasurer Aurelio De La Torre followed up and stated that we only pay around \$1 million per month for that power which is inexpensive compared to the current market. He also stated that Riverside buys a lot of coal and depending on what the government does on how clean we keep the air and if the restrictions keep getting higher, they are going to shut San Juan down. If the City were to invest on improving San Juan, eventually that power would be cheaper so the more you run the more efficient. If we had two or three cities buying power, Agua Mansa could be a "diamond in the rough." We need to be careful when looking at shutting down Agua Mansa; 10 years down the road, if we make good decisions we could be considered heroes in terms of the power.

## MANAGEMENT SERVICES

Bonnie Johnson, Director

- One of the goals that the Council set was to attain financial stability and was pleased to report that this goal was met
- The focus is on the general fund that provides police, fire, and general services
- Decision-makers for the City have things heading in a very good and positive direction
- My staff handles various functions with our primary focus being to finalize the operating results of last fiscal year and planning for the upcoming budget process
- Dealing with regulatory and a whole series of audits that we go through every year; the primary focus is on monitoring the budgets of each department
- During this budget process we project where funds are going to be and are coordinating a more formal report
- Currently working on a User Fee Study with our consultant which is a recurring project; reviewing fees city-wide to bring to Council in January or February
- Looking into ways to build revenues to keep us moving forward in the right direction
- In addition, customer service staff has gone through a series of training; working on internal policies and procedures in every area from purchasing to internal and external customer services
- Major focus has been with the departments working with Council to make strides in the financial area; we have been able to accomplish many good things and will continue to work in support of all the departments
- Currently working on the reception area and security for the doors – both the front double doors by the lobby and the front door off of La Cadena; that will increase security at City Hall with employees using a key card
- Will bring midyear budget to council in February

## COMMUNITY SERVICES DEPARTMENT

Bill Smith, Director

- Community Services is more programmatic as there are 12 different facilities in Colton
- Continuing to work on our five-year strategic plan and we are on task with our milestones
- Working on the Regional Parks/Sports Complex project; the original concept was part of the regional park when it was being planned and the Recreation and Parks Commission is anxious to work on that project
- Secondary park project is our skate park in Chavez Park; unfortunately, we were turned down for a grant application but we continue to seek funding. The impact is huge if we can get it done – we are really working hard
- On the library side, we want to try to get our libraries back to being open full time; Library Board of Trustees want a new library
- We will continue to work on coordinating a whole civic center master plan which is needed in Colton
- Cemetery - staff continues to work with Inland Memorial on updating our lease agreement; we have a good working relationship and hope to be delivering that to Council in the near future
- Human Services – working hard between Early Childhood education programs at multiple sites and our seniors programs; primary project is trying to find a new location for the

preschool program at Sierra Vista Baptist Church

- The preschool program is still functioning but has grown; currently working with RDA to find a new location

Mayor Zamora gave the floor to Council Member Yzaguirre as he had another commitment and needed to leave the meeting.

#### COUNCIL COMMENTS

Vincent Yzaguirre, Council Member

- In light of our economic situation and limited revenue and resources, it is imperative that we focus and innovate; difficult to stay focused with political and individual needs
- We need focus on the work in our communities as a whole
- Trying to make as many people happy along the way when we can; current issue is lack of revenue and our focus should be on jobs and revenue
- Appreciate RDA since that is my day job and is very fulfilling
- Focus on our budget and watching on a daily basis, adjusting to the economy and environment
- Staff talked about efficiencies by partnering with Loma Linda and partnering with Riverside
- Maintaining adequate levels of service – we want to ensure our community has what it needs and maintaining the quality of life in our communities
- Planning for our future – not only achieving our current goals but achieving future goals
- We can't just have a mind set of today and we have to look at tomorrow as well
- Important to continue plan to open libraries and move ahead with finding funding for the Tony Hawk/skate park project
- Need to work on water infrastructure and cleaning up brown water; need to find efficiencies in electric so we can provide the best rates today and work on the future for better rates
- Continue to build better working relationship with Loma Linda
- Thanked staff for their hard work and for doing more with less

CM Yzaguirre left the meeting at 11:13 a.m.

Sarah S. Zamora, Mayor

- Mayor Zamora stated that she was pleased with departmental staff work and thanked them for their commitment to moving this organization forward. Mayor also thanked City Treasurer De La Torre and City Clerk Gomez for their work in the City
- We have companies that are opposing us and encroaching on our property regarding the underpass – we need it and it is important
- Animal Control officer is doing a great job – glad to hear that they are also working on other safety issues
- Fire – hydrants should be flushed out and painted by department
- Where are we on the Delhi Fly issue – why can't we negotiate a portion of the property we own and designate it for a habitat area

Development Services Director Tomich stated that in the earlier versions of the HCP the City's acreage was included and that it is more costly to restore the property than to maintain it. Discussion ensued regarding this issue.

Frank A. Gonzales, Council Member

- We need money now - since we own that property we should be able to do something with it now
- We just hired a Water Manager and we have supervisors in both Water and Sewer that can go back to put a program together
- Water Department does generate revenue and needs to remain as a whole
- Community Services is doing great – we hear nothing but good things about recreation
- Any community issues need to be heard
- Senior complex is the number one priority

#### PUBLIC COMMENT

The following members of the public addressed the Council as follows:

Jose Olivar, Gary Grossich, John Anaya, Gary Mitchell and Pino Espudo.

#### BUSINESS ITEMS (continued)

- (2) Discussion and follow-up direction regarding recent City Council discussion items (e.g. Manual of Procedures; Campaign Finance; Political Signs, Regional Park etc.)

Mayor Zamora referred the follow up items to the ad hoc committees handling each item. Mayor Zamora also announced that an ad hoc committee be formed to handle Political Signs and Campaign Finance and City Attorney Derleth concurred.

Mayor Zamora polled the Council to form the Political Reform Ad Hoc Committee, to handle the political signs and campaign finance issues. Mayor appointed MPT Bennett and Council Members Toro and Perez to form the Political Reform Ad Hoc Committee.

- (3) City Council Oral Reports and Comments

It was a consensus of the Council that this matter be tabled.

Mayor Zamora expressed her appreciation and thanked staff for their input and information. She stated that Council was pleased with our progress in moving our City forward. She also thanked all the members of the public in attendance for being there and showing their support.

MPT Bennett thanked the Mayor for allowing Council to bring her in to fulfill such an important roll at such a difficult time in her life and for showing her professionalism true leadership skills.

Mayor Zamora adjourned the meeting at 12:13 p.m.

CITY OF COLTON  
CITY COUNCIL/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR THE  
CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
REGULAR MEETING MINUTES

February 7, 2012

Closed Session meeting was held on the above-given date at 5:06 p.m. in the City Manager's Conference Room in City Hall, with Mayor Sarah S. Zamora presiding.

CITY COUNCIL ROLL CALL

Council Members Present

Sarah S. Zamora, Mayor  
David J. Toro  
Frank A. Gonzales, Mayor Pro Tem  
Vincent Yzaguirre  
Susan M. Oliva  
Alex G. Perez

Staff Present

Rod Foster, City Manager  
Dean Derleth, City Attorney  
Eileen C. Gomez, City Clerk

Council Members/Staff Absent

Deirdre H. Bennett  
Aurelio De La Torre, City Treasurer

City Attorney Derleth announced that the City Council would meet in Closed Session to discuss Items A through C. He also noted for the record that Council Member Oliva will be recusing herself from discussion on Items A and B due to her relationship with Union Pacific. No reportable action is anticipated.

CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(a)  
Case Name: City of Colton v. Ernest Grossich  
Case Number: San Bernardino County Superior Court Case No. CIVSS 701112
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(a)  
Case Name: Gary Grossich, Ernest Grossich, et al. v. City of Colton, et al.  
Case Number: San Bernardino County Superior Court Case No. CIVDS 917057
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957  
Title: City Manager, City Attorney



PUBLIC COMMENT ON CLOSED SESSION

None.

Mayor Zamora adjourned the meeting to Closed Session at 5:07 p.m. and at 6:31 p.m., the meeting reconvened. Roll Call was announced by City Clerk Gomez with all members present as heretofore.

City Attorney Dean Derleth reported that they did meet and did discuss Items A through C with no reportable action. He also noted for the record that Council Member Oliva recused herself from discussion on Items A and B due to her relationship with Union Pacific

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Case Name: City of Colton v. Ernest Grossich  
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- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(a)  
Case Name: Gary Grossich, Ernest Grossich, et al. v. City of Colton, et al.  
Case Number: San Bernardino County Superior Court Case No. CIVDS 917057
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957  
Title: City Manager, City Attorney

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CITY OF COLTON/COLTON UTILITY AUTHORITY/  
COLTON PUBLIC FINANCING AUTHORITY AND  
COLTON HOUSING AUTHORITY  
REGULAR MEETING

February 7, 2012

Regular Meeting was held on the above-given date at 6:31 p.m., in the Council Chambers of City Hall, with Mayor Sarah S. Zamora presiding.

INVOCATION

Jonathan Florez, First Assembly of God

FLAG SALUTE

Thomas Leon, VFW Post 6476

CITY COUNCIL ROLL CALL

Council Members Present

Sarah S. Zamora, Mayor  
David J. Toro  
Frank A. Gonzales, Mayor Pro Tem

Staff Present

Rod Foster, City Manager  
Dean Derleth, City Attorney  
Eileen C. Gomez, City Clerk

Vincent Yzaguirre  
Susan M. Oliva  
Alex G. Perez

Council Members/Staff Absent

Deirdre H. Bennett  
Aurelio De La Torre, City Treasurer

CEREMONIAL MATTERS *Presentations, Awards, Proclamations*

- Colton Chamber of Commerce Community Service Awards

Laura Morales, Executive Director, announced the recipients of the Colton Chamber Community Service Awards that were presented at the Installation of the Chamber Officers event. The recipients were as follows: Amanda Corridan, Principal of Colton High School – Citizen of the Year; Ashley Furniture – Chamber Member of the Year; Devan Hussey - 2011 Scholarship Recipient; Summit Career College – Chamber Sponsor of the Year; Printing and Promotions Plus – Chamber Patron of the Year; Jane Gerth – Volunteer of the Year; Lou Buitron – Outstanding Board Member of the Year; Premier Medical Transportation – Business of the Year; Todd Smith – Police Officer of the Year; Tom Hendrix – Fire Fighter of the Year.

MAYOR AND COUNCIL ITEMS

POSSIBLE CONFLICT OF INTEREST DISCLOSURES FOR THE COUNCIL MEETING OF FEBRUARY 7, 2012.

Mayor Sarah S. Zamora asked the members present if there were any agenda items that were a conflict of interest pursuant to CMC Section 2.04.030. None.

AB 1234 ORAL REPORTS

CM Oliva announced that she had the opportunity to attend the League of California Cities Policy Committee meeting for the Parks & Recreation Commissions in Sacramento. She was able to speak on behalf of our City and provided a brief update on the Healthy Eating Active Living (H.E.A.L.) campaign.

CM Gonzales thanked and recognized Laura Morales as our newest Colton Joint Unified School Board Member and for her work as the Executive Director to the Colton Chamber of Commerce. He announced that he is a Board Member for Omnitrans and encouraged Reche Canyon residents to contact the Council Office at (909) 370-5060 for information on obtaining a bus pass for that area.

APPOINTMENTS

Mayor Zamora announced that she would like to change her appointment on the San Bernardino Airport Authority (SBIAA) and Inland Valley Development Agency (IVDA) boards from the primary member to the alternate member and asked Council Member Oliva to serve on both boards as the primary member. CM Oliva accepted both appointments.

## PUBLIC COMMENT

The following community members addressed the Council:

Laura Morales, Stephen Wall, Christine Irish-Re, Albert Zamora, Fred Cordova, Ron Lawrence and John Anaya, Sr.

## MAYOR AND COUNCIL ORAL REPORTS AND COMMENTS

Council Members made comments on various issues and activities throughout the community.

## CITY TREASURER'S REPORTS

None.

## CONSENT CALENDAR

City Manager Foster presented Consent Calendar Item Nos. 1 through 4 for action by Council, and added an amendment to Item pulling Item No. 4.

The following action was taken on the Consent Calendar:

Motion and second by CM Yzaguirre/CM Oliva, to approve Consent Calendar Item Nos. 1 through 4, with the amendment to Item No. 4, as presented. Motion carried with Council Member Bennett being absent.

- (1) Minutes – Approved Minutes for the City Council Special Meeting Held January 11, 2012; Minutes for the City Council Regular Meeting Held January 17, 2012, on File in the Office of the City Clerk.
- (2) Warrants – Approved Payable Warrants #126131 to #126269, Dated 12/15/11, Totaling \$1,071,147.36; Payable Warrants #126270 to #126407, Dated 12/22/11, Totaling \$608,929.11; Payroll Disbursement Listing for 12/10/11 to 12/23/11, Totaling \$565,741.08; and Payroll Disbursement Listing for 12/24/11 to 01/06/12, Totaling \$578,324.07 ; Payable Warrants #126408 to #126571, Dated 1/5/12, Totaling \$3,692,855.04; Payable Warrants #126572 to #126704, Dated 1/12/12, Totaling \$356,590.42; Payable Warrants #126705 to #126785, Dated 1/19/12, Totaling \$1,704,176.38; an Payroll Disbursement Listing for the period 1/7/12 to 1/20/12, Totaling \$556,761.05, on File in the Finance Department.
- (3) 2<sup>nd</sup> Reading of Ordinance No. O-01-12 – Waived Second Reading and Approved Second Reading of an Ordinance to Amend Title 5 of the Colton Municipal Code to Revise Business License Renewal Timeframes, **ORDINANCE NO. O-01-12.**
- (4) 2012 Legislative Program - It was Recommended that the City Council, Acting as the Council and Board of Directors for all Subsidiary Bodies, Adopt the 2012 Colton Legislative Program.

## BUSINESS ITEMS

- (5) Social Host Ordinance - Waived Full Reading and Introduced by Title Only Ordinance No. O-02-12, an Ordinance of the City Council Adding Chapter 9.15 to the Colton Municipal Code to Prohibit the Hosting of Gatherings at which Alcoholic Beverages and/or other Harmful Substances are Consumed by Minors, **ORDINANCE NO. O-02-12.**

Motion and second by CM Yzaguirre/MPT Gonzales to waive full reading and introduce by title only, Ordinance No. O-02-12. City Attorney Derleth read the full title into the record. Motion carried with CM Bennett being absent.

- (6) Draft Conservation Strategy for Delhi Sands Flower-loving Fly – Confirmed Draft Conservation Strategy for the Delhi Sands Flower-loving Fly (West Valley area), and Directed Staff to Finalize Habitat Conservation Plan for Submittal to the Fish & Wildlife Service.

Motion and second by CM Toro/CM Oliva to move forward with staff recommendations. Motion carried with CM Bennett being absent.

- (7) Comprehensive Annual Financial Report - Received and Filed the Comprehensive Annual Financial Report for the Year Ended June 30, 2011 and the Related Reports on Internal Controls and the Report to the Audit Committee.

It was the consensus of the Council to Receive and File this item.

## CITY COUNCIL DISCUSSION ITEMS

None.

## CITY MANAGER'S REPORTS

None.

## ADJOURNMENT

At 8:59 p.m., Mayor Sarah Zamora adjourned the Regular Meeting in memory of Vicky Chavez, friend of Council Member Susan Oliva.

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Eileen C. Gomez, CMC  
City Clerk